illume Program Registration Application

Complete, sign, and return the five page Registration Application with your check or credit card authorization form.

Please make checks payable to: illume.

I am registering for:

- ☐ Complete Program
- ☐ Land – Only Program Option
- ☐ Extension Option (if applicable)

Please consider carefully the Program Option best suited for your travel needs.

Airline Information and Registration Options

With the "Complete Program Option", a group airline reservation will be made for your group. This option includes a group motorcoach transfer coinciding with the group flight schedule, and includes airport assistance with your arrival overseas and with airport check-in on the day of return. Most participants prefer the convenience in having their flight reservations and itinerary managed by illume and the ease of mind that comes with flying together with traveling companions as a group.

Group airline reservations include parameters imposed by the airlines. With group reservations you are not able to: pre-select your seat assignment, upgrade to seats with more legroom, pre-select exit row seats, upgrade your ticket to business or first class, deviate from the group flight itinerary dates, depart from or travel to another city, arrive early or remain longer overseas.

Illume is able to send requests to the airlines for special assistance, to submit requests for aisle or window seats, and submits names of participants requesting that traveling companions are seated together. However, since the airlines manage group reservations as a group, these requests are always subject to the discretion of the airline and are not always accommodated. For group reservations, most airlines do not inform passengers of their seat assignment or accommodate seat change requests until the day of departure. Illume encourages you to reiterate your seat request at time of check-in.

Illume appreciates that many people are accustomed to personal customization of flight reservations. The scope of services we have been engaged to provide for your program does not permit us to make individual airline reservations. We therefore offer participants a "Land-Only Option" which permits participants to reserve and purchase their own flights directly with airlines, pre-select seats, travel on a preferred airline, use frequent flyer mileage to confirm flights, request upgrades, buy upgrades, take advantage of airline sale fare, depart early or return later, and depart from a different city than that of the group reservation.

The Land-Only option does not include airfare nor does it include airport transfers. If you will arrange for your own flights, plan also to arrange local transportation (e.g. taxi) between the airport and hotel.

Coordinating Individual and Group Flight Itineraries

Current flight schedules and hotel information will be sent to your group leader and to participants once confirmed. The timing of this varies. This information is subject to change; the final information will be included in the Portfolio of Travel Documents which will be mailed approximately 3 weeks prior to departure.

Changing your registration from the Land-Only option to the Complete Program option is subject to additional costs of $200 and is subject to airline availability at the time the change is requested. Similarly, changing from the Complete Program option to the Land-Only option is subject to substantial costs ranging from $ 200 up to the full cost of the airfare for your canceled air seat.

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Any registrations received after the registration deadline will be accepted on a space-available basis and additional costs may apply. In registering for this event, the participant listed here accepts and agrees to the Illume Terms and Conditions.

Program Number: _____ Destination(s):_____

Departure Date:_____ Return Date: _____

First Name _____Middle Name_____Last Name_____
(exactly as it appears on your passport)

Gender_____ Date of birth_____

Address _____

City_____State_____Zip code_____

Day Phone (_____)_____Other Phone (_____)_____

Fax Number (_____)_____Email address: _____

Hotel Accommodations:

❒ Single Room Occupancy (subject to availability)

❒ Double Occupancy; roommate name: _____ _____

❒ Triple Occupancy; roommate names:_____

I understand that if no roommate(s) is found I will occupy a single room and will pay the single room supplement.

Airline Requests:

❒ Special assistance (please describe) _____

❒ Seating requests_____

Travel Insurance

Illume recommends that you purchase travel insurance to cover the cost of the investment you will make. Travel insurance provides peace of mind and protection against the unexpected. Please read the illume Conditions and Clauses attached to this Program Registration Application to review the charges that will apply in the event that you cancel your program participation.

Illume offers you the option of purchasing a Group Deluxe Insurance Plan. If you wish to do so, the premium **must be paid** with your initial deposit on the same check. This insurance policy is provided by Travel Insured International. For a copy of the policy, visit the link on your program's Travel Resource Center called "Group Deluxe Insurance Plan." Insurance premium prices can be found under the Prices section of the Event Specifics. Insurance premiums must be received with your deposit and Registration Application,

All questions concerning covered reasons for cancellation, coverage while traveling, benefits and filing claims can be best answered by calling their customer care line at **1-800-243-3174**

Group Deluxe Plan Insurance premiums must be paid with your deposit.

❒ Please register me for the Group Deluxe Plan.

❒ Please register me for the Group Deluxe Plan + Cancel for Any Reason Coverage.

❒ I do not wish to purchase the group travel insurance offered by illume.

Passport Information

Illume must receive your first name, middle name and last name exactly as it appears on your passport. All travel documents will be issued with the names you provide. Your passport must be valid for 6 months beyond your stay, or boarding your flight or entry into the destination may be denied.

Illume must receive your passport information not later than 90 days prior to departure. If some of the information below is now missing, please complete what you now have available. Make a photocopy and return the complete information to illume by this deadline.

If you do not have a passport, please indicate your name below exactly AS IT WILL appear on your passport. Any changes discovered later will likely result in penalties from the airline.

First Name:_____Middle Name:_____Last Name:_____

(exactly as it appears on your passport)

Passport Number: _____Date of Issue: _____

Date of Expiration:_____ Citizenship: _____

Visas

U.S. citizens do not need to obtain visas to travel unless specifically instructed to do so. If you are not a U.S. citizen, you must contract the consulate offices of the countries you are visiting, and of any countries you are transiting to learn and to obtain the documentation you need to travel and to re-enter the U.S.. Telephone number of regional consulate offices can be found on-line.

ILLUME TERMS AND CONDITIONS

Every participant named on the Registration Form is an applicant for a travel trip with **Illume**, and acknowledges that the terms and conditions appearing on the **Illume Terms and Conditions** constitute part of the agreement with Illume.

Program Registration and Payment

Complete the Program Registration and forward with deposit by due date indicated. Applications are processed in order of receipt. The payment due dates are indicated on your Travel Resource Center. Payments received thereafter are subject to $200 late payment fee.

Applications mailed within 120 days of departure must be accompanied by full payment plus Late Registration Supplement of $200 plus any increased costs added by our suppliers.

Participants are responsible for providing us with complete and accurate written reservation information by the Final Payment due date. Changes made thereafter will be considered Late Changes, are at our sole discretion, and are subject to a service charge of $200 plus any cost incurred from suppliers.

We reserve the right to cancel a reservation if payment is not received on time, and cancellation fees will apply. In the unlikely event that an invoice is not received, payment is still due as advised on Registration Application.

Program Prices and any change/deviation costs are discounted for payment by check; the Standard Base Prices are 5% higher. If you elect to pay your deposit, total final balance or full program price by credit card, complete, sign and fax the Credit Card Authorization Form to our office. Complete, sign and return by fax or mail to our office so it reaches us prior to the payment due date.

If your payment is returned due to insufficient funds you must overnight your new payment plus $50 fee for insufficient funds charge.

Program Pricing

Quoted prices include planning, handling and operational charges. Prices are based on pre-established land tariffs, airfares, currency exchange rates and minimum number of participants traveling wholly together and are subject to increase prior to payment in full.

Cancellation and Refund

Illume recommends the purchase of trip cancellation insurance to cover the cost of the investment you have made. Travel insurance provides peace of mind and protection against the unexpected. All insurance premiums are non-refundable.

If cancellation is made, the cancellation fee per participant is either any non-refundable deposit, or the fee listed below, whichever is greater. **There are no extenuating circumstances under which Cancellation Fees can be waived by illume.**

Prior to Departure	Cancellation Fee
365 days or more	$100.00
364-180 days	10% of total Program Price
179-90 days	20% of total Program Price
89-0 days	100% of total Program Price

No refunds are made for unused services.

Group Airfares are subject to special airline contracts. These contracts state that once ticketed (which occurs at approximately 90 days prior to departure) the ticket is completely non-refundable and non-transferrable.

Airlines

Illume is not responsible for changes and/or delays in airline schedules. If airlines change flight schedule or is delayed, participant assumes responsibility for any costs that result from such delay or change.

Due to airline imposed restrictions, pre-assigned aircraft seating is not permitted and flights may or may not be eligible for frequent flyer mileage accrual. You may inquire at airport check-in when you present your Program Card. Keep boarding passes and ticket receipt until the airline credits your mileage. Our office will not provide copies of these items if lost.

Reservations and ticket purchases for domestic flights connecting to the Program's departure city are the sole responsibility of participant.

Land Only Option

Participants arranging for their own flights must register for the Land –Only program option. Land-only participants will join the Program at the first hotel on the itinerary and arrange for their own transportation to and from all airports and for arranging all flights including those between cities in the Program itinerary.

Substantial penalties and cancellation fees will be incurred to change your registration status from Complete Program to Land Only at any time subsequent to your registration.

All reservations, ticket purchases, arrangements for upgrades are the sole responsibility of the participant including all domestic, international and internal flights. The group flight schedule is available approximately 30 days prior to departure date, and Illume cannot guarantee you will fly with your group. Illume is not responsible for any travel-related delays or inconveniences for Land Only participants.

Passports and Visas

Participant assumes complete and full responsibility for, and releases Illume from any duty of checking and verifying any and all identification, passport, visa or other entry requirements of each destination and transit point. Participant is responsible for any expenses incurred as a result of delays or itinerary changes related to lack of appropriate travel documents.

Special Arrangements

Any changes you request one month after the registration deadline will incur a minimum fee of $200 per change.

Any participant requiring assistance due to physical limitations must be accompanied by a companion assuming full responsibility of accommodating those needs. We will not assume this responsibility. Motorcoaches and many hotels and sightseeing venues used are not wheelchair accessible.

Photography

Illume may take photographs or video of its trips and trip participants grant Illume permission to do so and for it to use same for promotional or commercial use without payment of any compensation to participant.

Participant's Obligations

Participant assumes complete and full responsibility for, and hereby released Illume from, any duty of checking and verifying any and all vaccination, inoculation or other entry requirements of each destination and transit point(s), and all safety and security conditions of such destinations during the length of the proposed travel. Participants voluntarily assume all such risks and are urged to contact the US State Department (http://www.travel.state.gov) and Centers for Disease Control and Prevention (http://www.cdc.gov) for the latest travel risk and health information.

Responsibility Clause

Waterfront Travel Service,Inc. d/b/a illume ("illume"), its employees, officers, directors, shareholders, subsidiaries, affiliates, successors, and assigns (collectively "illume") does not own or operate any entity which is, to, or does provide goods or services for your trip, including, for example, ownership or control over hotels or other lodging facilities, airline, vessel, bus, van, or other transportation companies, local ground operators, providers or organizers of optional excursions, food service or entertainment providers, etc. All such persons and entities are independent contractors. As a result, Illume is not liable for any negligent or willful act or failure to act of any such person or entity, or of any third party. Without limitation, Illume is not responsible for any injury, loss, or damage to person or property, death, delay or inconvenience in connection with the provision of any goods or services occasioned by or resulting from, but not limited to, acts of God, acts of government, force majeure, acts of war or civil unrest, insurrection or revolt, strikes or other labor activities, criminal or terrorist activities of any kind, or the threat thereof, overbooking or downgrading of accommodations, structural or other defective conditions in hotels or other lodging facilities, mechanical or other failure of airplanes or other means of transportation or for any failure of any transportation mechanism to arrive or depart timely, dangers associated with animals, marine life or vegetation of any sort, dangers incident to recreational activities such as paddle boarding, swimming, kayaking, sailing, canoeing, rafting, hiking, bicycling, rock climbing etc., sanitation problems, food poisoning, lack of access to or quality of medical care, difficulty in evacuation in case of a medical or other emergency, illness, epidemics or the threat thereof or for any other cause beyond the direct control of Illume. In addition, I release Illume from its own negligence and assume all risk thereof.

Assumption of Risk

I am aware that travel such as that I am undertaking involves potential risks, some in remote areas of the world, with a risk of illness, injury or death which may be caused by forces of nature,

the negligence of illume, or other persons and companies known or unknown, or of willful or criminal conduct of third parties. I am aware that weather conditions may be severe, adverse and/or unpleasant. I am also aware that medical services or facilities may not be readily available or accessible during some or all of the time during which I am participating on the trip. In order to partake of the enjoyment and excitement of this trip I am willing to accept the risks and uncertainty involved as being an integral part of my adventure. I hereby accept and assume full responsibility for any and all risks of illness, injury or death and of the negligence of Illume or of any third parties.

Changes in Rates

Unless the term "guaranteed" is specifically stated in writing on your ticket, invoice, or reservation itinerary, Illume does not guarantee any supplier's rates, bookings, conduct, or reservations.

Acceptance of Tour Participants, Changes, etc.

Illume reserves the right to withdraw a tour or any part of it, to make such alterations in the itinerary as it deems necessary or desirable, to refuse to accept or retain as a member of any tour any person at any time and to pass on to tour participants any expenditures or losses cause by airline schedule changes, delays or events beyond its control.

Forum

Any litigation involving this contract, the brochure, any other advertising material regarding this trip, or the trip itself, can be brought only in Massachusetts and Massachusetts substantive law will apply to all aspects of any such litigation

KNOWING AND VOLUNTARY EXECUTION. I have carefully read this Agreement and the booking information sections on this Registration Form, and fully understand its contents. I am aware that this is a release of liability and a contract between myself and Illume and sign it of my own free will.

Please Sign Below

_____ _____, 20_____

Signature of Releasor Dated